



1207 S. Bailey St PO Box 1112 Electra, TX 76360

COVID-19 ACTION PLAN

At Electra Hospital District, we are continuing to monitor the COVID-19 situation daily. We are working with the Texas State Health Department and following the Centers for Disease Control and Prevention guidelines to stay up to date on the latest information and recommendations. We are prepared should a case of COVID-19 spread to ours or nearby communities; however, we are asking for your help in preventing this spread.

In order to protect our patients and employees, we are implementing the following actions as directed by Governor Abbott and President Trump.

Phase I – Precautionary Procedures

Effective Monday, March 16th, 2020

- Hospital Auxiliary volunteers will be suspended until the threat has passed
- There will be no students in our facilities until the threat has passed
- All marketing activities are suspended until the threat has passed
- Visiting physicians will be asked to suspend their clinics until the threat passes
- The Rehab gym will be limited to Fitness Center clients from 8 am – 5 pm
- Facility access will be limited to 7 am – 7 pm. All facility access will be through the front doors Monday – Friday and through the Emergency Department on the weekends.
- A staff member will greet everyone at the front door where they will be asked screening questions, and direct them according to protocol.
- A screening questionnaire will be filled out at registration.
- Clinics will continue their normal operations, but separate symptomatic patients from well patients, with symptomatic patients being taken to an exam room as soon as possible
- Rehab patients will also enter through the front door. If they have difficulty walking to the Rehab department, the Rehab staff will be contacted to come to the front and either escort the patient or transport via wheelchair
- The dining room will be closed to the public. Meals will continue to be served to patients, their family member and employees.
- Patients will be limited to one designated visitor per day. That visitor must be an immediate family member, will be allowed to enter and leave the facility, but will be screened and must sign the visitor log each time they reenter. The designated visitor will be required to name another family member in the event it is necessary. The designated visitor may not visit anyone other than their family member and will be masked if necessary.

Phase II – A confirmed case in Wichita or Wilbarger County

Effective Thursday, March 19, 2020

Modified per DSHS Directive April 6, 2020

- Continue all Phase I activities
- The hospital will be designated as our Active Treatment Facility. Walk-in patients will be seen in the Electra Medical Clinic. Patients that fail COVID-19 screening at Park Clinic and Iowa Park Clinic will be directed to Electra.
- Symptomatic patients that cannot be taken immediately to an exam room, will be asked to wait in their vehicles until a staff member comes to get them.
- Patients that pass screening will be allowed in for vaccines, lab and radiology procedures at Park Clinic and Iowa Park Clinic.
- All departments at Electra Memorial Hospital will continue normal operations, but outpatients and visitors will be required to pass screening.
- Scheduled visits will be converted from in-person visits to telehealth visits in all clinics.
- Home Health and Electra Medical Supply will wear appropriate PPE when entering patient homes and administer screening questions prior to visits.
- ~~Inpatients' designated visitor may not change~~
- No visitors will be allowed in the building with the exception of persons providing critical assistance to a patient. Persons providing critical assistance include providers of essential services, persons with legal authority to enter, a clergy member authorized by the hospital, one parent of a minor who is a patient, and immediate family members of a patient at the end of life or presenting at the emergency department, subject to the hospital's policies and procedures. Persons with legal authority to enter include government personnel performing their official duties and an attorney or other legally authorized representative of a patient.
- Staff may be reassigned as necessary
- Prepare for surge

Phase III – A confirmed case that cannot be isolated at Electra Memorial Hospital

- Continue all Phase I and Phase II activities
- No new visitors will be allowed in the building
- Inpatient visitors will be required to remain in the facility or will have the option to stay in the hospital with their family member. If they need supplies from home, those can be brought to the entrance and our staff will make sure they reach the appropriate person
- There will be designated staff for infected patients