

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
JANUARY 27, 2020**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:18 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, John Prickett, Roger Sanford, Stuart Smith, Paula Rodgers, and Carol Bourland. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, and Andrew Castillo, CPA, Durbin & Company.

Mr. Clark gave the invocation.

PUBLIC COMMENT

None

AUDIT PRESENTATION BY ANDREW CASTILLO, CPA, DURBIN AND COMPANY

Mr. Castillo presented the FY 2019 audit report and gave a clean opinion of the financial statements. Mr. Castillo discussed current year results, made comparisons to prior years, reviewed cost report results, and discussed the Management Governance Letter. Operating indicators were also discussed and compared to other rural and Texas hospitals. Current healthcare issues discussed included the Medicaid 1115 Waiver, UC/DSH charity care reporting, managed care contracts with a focus on payments and rates, and the new mandate in the Federal Register to include patient detail of charity and bad debt charges for the 2019 cost report.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. Mr. Sanford seconded, and the motion carried unanimously. The consent agenda is attached to and made a part of these minutes.

MEDICAL STAFF REPORT

Mr. Clark presented the November and December statistics to the Board. November included 20 admissions for 64 patient days, 7 swing bed admissions for 123 patient days, 8 observation days, and 186 emergency department visits. December included 19 admissions for 65 patient days, 14 swing bed admissions for 216 patient days, 11 observation days, and 202 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENTS

Mrs. McCain presented the following practitioners as approved and recommended by the Medical Staff for appointment to the following categories:

Privileges granted to: JSA Health Telepsychiatry Roster

CONSIDER MEDICAL STAFF APPOINTMENTS (con't)

Courtesy Medical Staff:	David East, MD	Concord ER Physician
	James Jones, MD	Concord ER Physician
	Matthew Terhark, DO	Concord ER Physician
	Michael Weber, MD	Concord ER Physician
	Sherry Wolf, MD	Concord ER Physician
	Pedro Salcido, MD	Concord ER Physician

On motion by Mr. Clark, seconded by Mrs. Rodgers, the Board unanimously approved the appointments as recommended.

APPROVAL OF FY 2019 AUDIT REPORT

Mr. Prickett made a motion, seconded by Mr. Clark, to approve the FY 2019 audit report as presented by Mr. Castillo. The motion carried unanimously.

CONSIDER APPROVAL OF CONTRACT WITH SOUTHWEST MEDICAL SERVICES

Mrs. McCain presented a contract with Southwest Medical Services for supplemental emergency room coverage. The rate with Southwest Medical Services is \$125/hour and includes a reduction by the amount of the collections for the services billed by Southwest Medical Services. Southwest Medical Services is in network with most insurance companies, unlike Concord. Mr. Smith moved to approve the contract. Mr. Sanford seconded the motion, which was approved unanimously.

CALL ELECTION TO ELECT BOARD MEMBERS FOR PLACES 1, 2, AND 3

Mr. Clark made a motion, seconded by Mr. Prickett, to call an election to elect Board members for Places 1, 2, and 3 on the Board of Directors, said election to be held May 2, 2020, at Electra Elementary School. The motion carried unanimously.

CONSIDER RENEWAL OF DIRECTORS' & OFFICERS' INSURANCE POLICY

Mrs. McCain presented a renewal quote of \$16,433 for the Directors' and Officers' insurance policy. This policy includes Directors' and Officers', Crime/Theft, and Fiduciary Liability that covers billing errors. This is a decrease from last year of \$1,601. Mr. Sanford made a motion to approve the quote, Mr. Smith seconded, and the motion carried unanimously.

APPROVAL OF INVESTMENT POLICY

Mrs. McCain presented a resolution to adopt the Investment Policy for the Board's approval. No changes to the Policy are recommended. Mr. Clark moved to approve the resolution. Mrs. Bourland seconded, and the resolution was unanimously approved. It is attached to and made a part of these minutes.

APPROVAL OF QUALIFIED BROKERS LIST

Mrs. McCain presented the Qualified Brokers List required by the Investment Policy for the Board's review and approval. No changes are recommended at this time. Mr. Sanford moved to approve the list as presented. Mr. Smith seconded, and the vote to approve the Qualified Brokers List was unanimous.

EMPLOYEE EDUCATION ASSISTANCE

Mrs. McCain presented the applications for Employee Education Assistance from Eddie Konczak and Penny Smith. Mr. Clark moved to approve \$1000 for each employee. Mrs. Rodgers seconded the motion, which was approved unanimously.

QUARTERLY QAPI REPORT

Mrs. McCain presented the QAPI report consisting of the QA statistics and Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) results through the fourth quarter of 2019. No action was taken.

APPROVAL OF TAX RESALE DEED

Mrs. McCain requested approval of a tax resale deed for a property in Electra, TX located at 305 Ave C. Mr. Prickett moved to approve the tax resale deed. Mr. Sanford seconded, and the motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mrs. Rodgers seconded, and the Board voted unanimously to adjourn at 7:25 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary