

**ELECTRA HOSPITAL DISTRICT  
ELECTRA MEMORIAL HOSPITAL  
BOARD OF DIRECTORS MEETING  
JUNE 26, 2023**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:05 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, James Brockriede, John Prickett, and Jamie West. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, and Chris Jolly, Goldsmith's Drug Pharmacist.

Mrs. West gave the invocation.

**PUBLIC COMMENT**

None

**PRESENTATION BY CHRIS JOLLY, GOLDSMITH'S DRUG PHARMACIST**

Mr. Jolly, pharmacist-in-charge at Goldsmith's Drug, introduced himself to the Board and discussed his background. After attending pharmacy school at Southwestern Oklahoma State University, he worked at several retail pharmacies in Wichita Falls. For the last twenty years, he has been the lead pharmacist at Goldsmith's Drug where he has been able to focus on customer service. He also assists with the management of Iowa Park Pharmacy, where his wife, Kelly, is the pharmacist-in-charge. Mr. Jolly discussed the Dispill that is available for customers. Dispill is a blister pack that is customized to distribute medications and can accommodate an dosing regimen. Currently, the staff consist of 1 pharmacist, 2 techs, 2 clerks, and 1 business office personnel.

**BOARD EDUCATION – HUD BUSINESS PLAN**

Mrs. Holmes discussed the Business Plan required by the U.S. Department of Housing and Urban Development (HUD) when losses are greater than 1% of the total operating revenue or the District has a net income less than \$0 with the Board. The Business Plan includes a detailed analysis of the major factors contributing to the negative financial results, a turnaround plan that includes projections of the cost savings and/or revenue increases, and financial forecasts for the next twelve months. No action was taken.

## **BUILDING COMMITTEE REPORT – ROGER SANFORD**

Mr. Sanford reported that options are still being considered for property in Iowa Park. In the meantime, renovations are progressing for Park Clinic and the parking lot is completed. Adams Management Services is identifying qualified contractors. The design has being finalized for the Sleep Lab and internal renovations, and will be completed this week for the EHD Business Center. Negotiations have continued regarding the purchase of the local nursing home facility. No action was taken.

## **CONSIDER CONSENT AGENDA ITEMS**

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Brockriede seconded, and the motion carried unanimously.

## **MEDICAL STAFF REPORT**

Mr. Clark presented the May statistics to the Board. May included 16 admissions for 35 patient days, 11 swing bed admissions for 170 patient days, 11 observation days, and 236 emergency department visits.

## **CONSIDER MEDICAL STAFF APPOINTMENTS**

There were no appointments for the month of May.

## **STRATEGIC PLANNING REVIEW AND DISCUSSION**

Mrs. McCain gave an update to the status of the action items on the 2023-25 Strategic Plan.

## **CONSIDER RESOLUTION TO APPROVE BUSINESS PLAN**

Mr. Clark made a motion, seconded by Mr. Sanford, to approve a resolution adopting the previously presented Business Plan as required by the HUD Regulatory agreement. The motion carried unanimously. The resolution is attached to and made a part of these minutes.

## **APPROVAL OF ENGAGEMENT OF LUMENT**

Mrs. McCain recommended approval of the engagement of Lument for consolidation of the HUD 242 loan and additional financing for the EHD Business Center, Sleep Lab and hospital internal renovations, pending approval of the final engagement letter by our attorneys. Mr. Sanford made a motion to approve the engagement as requested. Mr. Brockriede seconded, and the motion carried unanimously.

## **GENERAL AND PROFESSIONAL LIABILITY INSURANCE**

Mrs. McCain presented the renewal quote for the General and Professional Liability insurance coverage through THIE. The quote of \$33,297 is down \$281 from last year. Mr. Smith made a motion, seconded by Mrs. West, to approve the renewal as presented. The motion carried unanimously.

## **ANNUAL REVIEW AND APPROVAL OF GOVERNING BODY BYLAWS**

This item was tabled.

## **APPOINTMENT OF COMMITTEES**

Mr. Miller, Board Chairman, appointed the following committees:

### **AUDIT/FINANCE COMMITTEE:**

Johnny Miller  
Roger Sanford  
Stuart Smith  
Rebecca McCain, CEO  
Ginnie Holmes, CFO

### **BUDGET COMMITTEE:**

Johnny Miller  
Roger Sanford  
Tom DeLizio, M.D., Chief of Staff  
Rebecca McCain, CEO  
Ginnie Holmes, CFO

### **EXECUTIVE COMMITTEE:**

Johnny Miller  
Roger Sanford  
Stuart Smith

EMPLOYEE EDUCATION COMMITTEE: Billy Don Clark  
Jamie West  
Rebecca McCain, CEO

BUILDING COMMITTEE: Johnny Miller  
Roger Sanford  
James Brockriede  
Rebecca McCain, CEO

INFORMATION TECHNOLOGY COMMITTEE: Stuart Smith  
James Brockriede  
Brandon Huffstutler, CIO  
Rebecca McCain, CEO

MEDICAL STAFF MEETING BOARD REPRESENTATIVE: Billy Don Clark  
John Prickett, Alternate

BOARD SUCCESSION COMMITTEE: Johnny Miller  
Roger Sanford  
Billy Don Clark  
Rebecca McCain, CEO

## ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:24 p.m.

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Johnny Miller, Chairman

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Stuart Smith, Secretary