

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
OCTOBER 25, 2021**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:04 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Paula Rodgers, Carol Bourland, and James Brockriede. Stuart Smith was absent. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, Brie Heaton, CPNP, and Kim Gilbert, RN, CCO.

Mr. Clark gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY BRIE HEATON, CPNP

Mrs. Heaton, pediatric nurse practitioner at the Iowa Park Clinic, introduced herself to the Board and discussed her background. Previously, she worked as a pediatric ICU nurse and a pediatric nurse practitioner at Clinics of North Texas before her employment at the Iowa Park Clinic. Currently, she is studying to become a pediatric mental health specialist. Mrs. Heaton concluded by discussing her process for child wellness visits and the milestones that she covers during the visits.

NURSE STAFFING REPORT – KIM GILBERT, RN, CCO

Mrs. Gilbert gave the Nurse Staffing Committee report. Reported vacancies included one tech, three LVN's, and one RN at the hospital. There are three LVN vacancies for the clinics. Mrs. Gilbert discussed demobilizing the travel nurses next week. The main topic of discussion at the committee meeting was developing hands-on education and education on documentation for the staff.

BOARD EDUCATION – PROVIDER RELIEF FUND REPORTING

Mrs. Holmes reviewed the status of the COVID-19 Stimulus Funds and Forgiveness Requirements. Electra Hospital District received \$6,783,063.93 in Stimulus Funds. At this time, the Paycheck Protection Program loan of \$2,226,356.72 and THA Foundation

Grant of \$5,987 has been reported and forgiven. The remaining \$4,550,720.21 is pending forgiveness. \$4,018,018.95 of the Stimulus Funds were reported to the portal for forgiveness on September 30, 2021.

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Sanford seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

Mr. Clark presented the July, August, and September statistics to the Board. July included 12 admissions for 55 patient days, 5 swing bed admissions for 176 patient days, 13 observation days, and 234 emergency department visits. August included 24 admissions for 130 patient days, 10 swing bed admissions for 143 patient days, 10 observation days, and 143 250 emergency department visits. September included 21 admissions for 107 patient days, 8 swing bed admissions for 131 patient days, 6 observation days, and 250 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENTS

Mrs. McCain presented the following practitioners as approved and recommended by the Medical Staff for appointment to the following categories:

Courtesy Medical Staff:	Glen Armen, MD	Southwest Medical/Emergency
	Alejandro Toscano, DO	Southwest Medical/Emergency
	Killeen Moreno, MD	Southwest Medical/Emergency
	Cephas Mujuruki, MD	Pulmonologist

On motion by Mr. Clark, seconded by Mr. Brockriede, the Board unanimously approved the appointments to the Medical Staff as recommended.

STRATEGIC PLANNING REVIEW AND DISCUSSION

Mrs. McCain presented a summary and status of each item on the strategic plan for the Board's review. Discussion was held regarding the Board Retreat in 2022.

APPROVAL OF EMPLOYEE DENTAL INSURANCE POLICY

Mrs. McCain presented the Employee Dental Insurance Policy with no changes in the premium. Mr. Brockriede moved to approve, Mr. Clark seconded, and the motion carried unanimously.

APPROVAL OF EMPLOYEE LIFE INSURANCE POLICY

Mrs. McCain presented the Employee Life Insurance Policy with no changes in the premium. Mr. Brockriede moved to approve, Mrs. Rodgers seconded, and the motion carried unanimously.

RESOLUTION TO APPOINT REPRESENTATIVE TO WICHITA APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 2022-2024

Mrs. McCain presented a resolution to appoint Max Schlegel as representative to the Wichita Appraisal District Board of Directors for 2022-2024. Mr. Sanford moved to approve the resolution. Mr. Clark seconded, and the motion carried unanimously.

APPROVAL OF STRATEGIC PLANNING RETREAT FOR 2022

Mrs. McCain requested approval of hosting the Strategic Planning Retreat for 2022 on a Thursday evening/Friday in February at the Wildcatter in Graham, TX. She will coordinate with the resort and communicate the date. February 17th and 18th are preferred if available. Mr. Clark moved to approve, Mr. Sanford seconded, and the motion carried unanimously.

APPROVAL OF ELECTRA MEMORIAL HOSPITAL HOME HEALTH SERVICES ANNUAL REPORT

Mrs. McCain presented the Home Health Annual Report for 2021. In 2021, Electra Home Health delivered care to 240 patients by providing 9,513 home visits, a decrease from 261 patients and a decrease in visits of 9,812 in 2020. The staff includes 7 full-time employees and contracted services for physical, occupational, and speech therapy.

The report covered the utilization of services including the trend of patients and visits by fiscal year.

There was a decline in the number of visits during the public health emergency due to ceasing elective surgeries. The average payment has decreased from \$2,153 to \$1,879.

Mr. Brockriede made a motion to approve the Electra Memorial Hospital Home Health Services Annual Report. Mrs. Rodgers seconded the motion, which was approved unanimously.

QUARTERLY QAPI REPORT

This item was tabled.

ADJOURNMENT

There being no further business to come before the Board, Mr. Brockriede made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:17 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary