

**ELECTRA HOSPITAL DISTRICT  
ELECTRA MEMORIAL HOSPITAL  
BOARD OF DIRECTORS MEETING  
JUNE 28, 2021**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:06 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO; and Ben Bell, Iowa Park Clinic Manager.

Mr. Clark gave the invocation.

**PUBLIC COMMENT**

None

**PRESENTATION BY BEN BELL, IOWA PARK CLINIC MANAGER**

Mr. Bell introduced himself to the Board and discussed his background. He received his bachelor's degree in Economics from the University of Houston. After graduation, he was in the banking industry for ten years. Mr. Bell has been employed as the Iowa Park Clinic Manager since December of 2019.

**BOARD EDUCATION – SOCIAL ENGINEERING**

Mrs. McCain presented video education on social engineering. Social engineering is the use of deception to manipulate individuals into divulging confidential or personal information that may be used for fraudulent purposes. Our Information Technology department is constantly monitoring for phishing attacks against employees, which is one example of social engineering.

No action was taken.

**CONSIDER CONSENT AGENDA ITEMS**

Mr. Smith moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mrs. Rodgers seconded, and the motion carried unanimously.

## **MEDICAL STAFF REPORT**

Mr. Clark presented the May statistics to the Board. May included 12 admissions for 46 patient days, 6 swing bed admissions for 99 patient days, 11 observation visits, and 215 emergency department visits.

## **APPROVAL OF AMENDMENT OF CONTRACT WITH PABLO TEVENI, MD**

Mrs. McCain presented an amendment to the contract with Pablo Teveni, MD regarding clinic services and emergency room coverage. Dr. Teveni will no longer be required to provide emergency room coverage but may do so if he chooses. Mr. Clark made a motion, seconded by Mr. Smith, to approve the contract amendment as presented. The motion carried unanimously.

## **APPROVAL OF AMENDMENT OF CONTRACT WITH THOMAS DELIZIO, MD**

Mrs. McCain presented an amendment to the contract with Thomas DeLizio, MD regarding clinic services and emergency room coverage to include compensation for backup emergency room call. Mr. Clark made a motion, seconded by Mr. Brockriede, to approve the contract amendment as presented. The motion carried unanimously.

## **APPROVAL OF 9430 EYECONS FOR GOLDSMITH'S DRUG AND IOWA PARK PHARMACY**

Mrs. McCain requested approval of the purchase of two 9430 Eyecons for Goldsmith's Drug and Iowa Park Pharmacy. The cost is \$9,750 per pharmacy, for a total of \$19,500. The equipment will dispense medication and verify that the correct medications are bottled for the correct patient, removing most of the opportunity for human error. Mr. Brockriede made a motion to approve the purchase. Mrs. Bourland seconded the motion, which was approved unanimously.

## **APPROVAL OF SKILES GROUP CHANGE ORDER**

Mrs. McCain presented a change order from Skiles Group for \$189,523.53 that includes the construction of a new Education Center parking lot and expansion of the existing parking lot. Mr. Smith made a motion to approve the change order as presented, which was seconded by Mrs. Rodgers and unanimously approved by the Board.

## **RENEWAL OF HOSPITAL PROFESSIONAL AND GENERAL LIABILITY INSURANCE POLICY**

Mrs. McCain presented the renewal premium quote for the hospital professional and general liability insurance policy in the amount of \$34,964 from THIE (Texas Hospital Insurance Exchange), an increase of \$5,286 from last year. Mr. Clark made a motion, seconded by Mrs. Rodgers, to approve the renewal with THIE. The motion carried unanimously.

## **ANNUAL REVIEW AND APPROVAL OF GOVERNING BODY BYLAWS**

Mrs. McCain presented the Governing Body Bylaws for the Board's annual review and approval. Mr. Sanford moved to approve the Governing Body Bylaws as presented. Mr. Brockriede seconded, and the motion carried unanimously.

## **APPOINTMENT OF COMMITTEES**

Mr. Miller made the following appointments:

AUDIT/FINANCE COMMITTEE:	Johnny Miller Roger Sanford Stuart Smith Rebecca McCain, CEO Ginnie Holmes, CFO
BUDGET COMMITTEE:	Johnny Miller Roger Sanford Tom DeLizio, M.D., Chief of Staff Rebecca McCain, CEO Ginnie Holmes, CFO
EXECUTIVE COMMITTEE:	Johnny Miller Roger Sanford Stuart Smith
EMPLOYEE EDUCATION COMMITTEE:	Billy Don Clark Carol Bourland Paula Rodgers Rebecca McCain, CEO

**BUILDING COMMITTEE:**

Johnny Miller  
Roger Sanford  
James Brockriede  
Rebecca McCain, CEO

**INFORMATION TECHNOLOGY  
COMMITTEE:**

Stuart Smith  
James Brockriede  
Brandon Huffstutler, CIO  
Rebecca McCain, CEO

**MEDICAL STAFF MEETING  
BOARD REPRESENTATIVE:**

Billy Don Clark  
Paula Rodgers, Alternate

**BOARD SUCCESSION COMMITTEE:**

Johnny Miller  
Roger Sanford  
Billy Don Clark  
Rebecca McCain, CEO

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:09 p.m.

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Johnny Miller, Chairman

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Stuart Smith, Secretary