

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
JULY 26, 2021**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:00 p.m. in the Dining Room at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, and Amber Sales, Park Clinic Manager.

Mrs. Rodgers gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY AMBER SALES, PARK CLINIC MANAGER

Mrs. Sales introduced herself to the Board and discussed her background. She received her bachelor's degree in Business from Texas Tech University. After graduation, she was in the banking industry in Lubbock and later moved back to her hometown, Iowa Park. She became familiar with the Electra community as branch manager at the Pilgrim Bank in Electra. In 2015, Mrs. Sales started her employment at Electra Hospital District (EHD) as Accounts Payable Specialist. She later transferred to the Iowa Park Clinic as the Business Office Manager. After EHD purchased Park Clinic in 2019, she became the Park Clinic Business Office Manager to accomplish a smooth transition. She helped introduce the District's culture and prepare the clinic for the successful Rural Health Clinic survey.

BOARD EDUCATION – RHC SURVEY PROCESS

Mrs. Holmes presented video education on the Rural Health Clinic (RHC) survey process. Electra Medical Clinic, Iowa Park Clinic, and Park Clinic each undergo RHC surveys every three years. Mrs. McCain noted that in preparation of the survey, Bethany Butler, Compliance Officer performs mock RHC surveys.

No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Brockriede seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

Mr. Clark presented the June statistics to the Board. May included 19 admissions for 59 patient days, 10 swing bed admissions for 59 patient days, 9 observation visits, and 220 emergency department visits.

CONSIDER MEDICAL STAFF APPOINTMENTS

Mrs. McCain presented the following practitioner and roster as approved and recommended by the Medical Staff for appointment to the following categories:

Courtesy Medical Staff:	Brie Heaton, PNPC	Allied Health Professional
Roster:	Radiology Partners Houston	

On motion by Mr. Clark, seconded by Mrs. Rodgers, the Board unanimously approved the appointments to the Medical Staff as recommended.

APPROVAL OF VACCINE FUNDS

Mrs. McCain discussed the Vaccine Funds that the Electra Hospital District will receive for vaccine awareness, education, and promotion. She requested approval of the expenditure of the funds in the amount of approximately \$680,000, with purchases greater than \$5,000 included on the Consent Agenda. Mr. Sanford made a motion to approve Vaccine Fund expenditures of \$680,000. Mr. Smith seconded the motion, which was approved unanimously.

ANNUAL REVIEW AND APPROVAL OF THE CONTRACT LIST AND TRANSFER POLICY

Mrs. McCain presented the Contract List as updated and the Transfer Policy with no changes recommended for the Board's review and approval. Mr. Smith moved to approve the Contract List and Transfer Policy as presented. Mrs. Rodgers seconded, and the motion carried unanimously.

QUARTERLY QAPI REPORT

Mrs. McCain presented the QAPI report for the second quarter for the Board's review. No action was taken.

CLOSED MEETING –PERSONNEL MATTERS

The Board of Directors of the Electra Hospital District adjourned to a Closed Meeting, pursuant to Texas Government code, Section 551.074 et seq., Texas Open Meetings Act at 6:50 p.m. to discuss Personnel, with no action being taken in Closed Session. The Board reconvened in Open Session at 6:57 p.m.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Brockriede seconded, and the Board voted unanimously to adjourn at 6:58 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary