

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
JULY 25, 2022**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:07 p.m. in the Education Center of Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO, Luther Stallcup, Materials Management Director, and Ashley Honea, Communications Director.

Mrs. Rogers gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY LUTHER STALLCUP, MATERIALS MANAGEMENT DIRECTOR

Mr. Stallcup, Materials Management Director, has been employed with the Electra Hospital District for 27 years and in healthcare for 41 years. He explained the current and past COVID-19 challenges for Materials Management. Availability, cost, and storage are the most challenging. Lab supplies remain difficult to procure due to availability. He noted that there are 2 full-time and 2 part-time employees in the Materials Management department and concluded by thanking the Board for their support throughout the years.

**BOARD EDUCATION – MARKETING EFFECTIVENESS – ASHLEY HONEA,
COMMUNICATIONS DIRECTOR**

Mrs. Honea gave a Marketing update for the Electra Hospital District to the Board. She discussed the district's marketing efforts, both past and present. Strategic marketing efforts are in place for Electra Hospital District and necessary to survive in the healthcare business. For 2022-23, the focus will be on the Electra Hospital District as a whole, and then specifically on Electra Home Health, Electra Memorial Hospital and Electra Rehab and Fitness. Mrs. Honea presented a comparative analysis of the marketing staff for each of our entities versus their counterparts in private industry. She concluded by discussing the need for a marketing team to handle all avenues of the growing hospital district.

No action was taken.

BUILDING COMMITTEE REPORT – ROGER SANFORD

Mr. Sanford gave an update on the renovation of Park Clinic, the estimated costs and the timeline that was reviewed with the Building Committee. The project is estimated to be completed in 8 ½ months.

No action was taken

BOARD SELF-ASSESSMENT REVIEW AND DISCUSSION

The Board reviewed and discussed the Board Self-Assessment surveys. No action was taken.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Brockriede seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

The medical staff did not meet in July.

APPROVAL OF ADVERTISING REQUESTS FOR PROPOSALS FOR PARK CLINIC RENOVATION

Mrs. McCain requested approval of advertising for Requests for Proposals for the Park Clinic renovation project. On motion by Mr. Clark, seconded by Mrs. Rodgers, the Board unanimously approved advertising for Requests for Proposals.

CONSIDER EMPLOYEE EDUCATION ASSISTANCE

Mrs. McCain presented two applications for Employee Education Assistance. Andrea Bodine and John Perez submitted application requests to further their education. Mr. Smith made a motion to approve the education assistance for both employees, Mr. Sanford seconded, and the motion carried unanimously. Each will sign a two-year commitment to work for the district once their education is complete.

ANNUAL REVIEW AND APPROVAL OF THE CONTRACT LIST AND TRANSFER POLICY

Mrs. McCain presented the Contract List as updated and the Transfer Policy with no changes recommended for the Board's review and approval. Mr. Sanford moved to approve the Contract List and Transfer Policy as presented. Mr. Clark seconded, and the motion carried unanimously.

QUARTERLY QAPI REPORT

Mrs. McCain presented the QAPI report for the second quarter for the Board's review. No action was taken.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Brockriede seconded, and the Board voted unanimously to adjourn at 7:12 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary