

**ELECTRA HOSPITAL DISTRICT  
ELECTRA MEMORIAL HOSPITAL  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 26, 2022**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:04 p.m. in the Education Center of Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Paula Rodgers, Carol Bourland, and James Brockriede. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; and Scott Segler, Facilities Management Director.

Mrs. Rogers gave the invocation.

**PUBLIC COMMENT**

None

**PRESENTATION BY SCOTT SEGLER, FACILITIES MANAGEMENT DIRECTOR**

Mr. Segler introduced himself to the Board and discussed his background. He has been employed with the Electra Hospital District for twenty-five years. Currently, there are four full-time employees in the Facilities department which is responsible for all entities in the District. He expressed appreciation for the new warehouse and the vehicle provided for transportation. The Board concluded by thanking Mr. Segler for his service to the District.

**BUILDING COMMITTEE REPORT – ROGER SANFORD**

Mr. Sanford reported that the Building Committee met last week. The committee recommends building a new clinic for Park Clinic due to issues discovered during the architect's walk-through that will increase the cost of renovating the current clinic. Mr. Sanford also noted that more space is needed for Information Technology, Radiology, Sleep Studies, Environmental Services, Durable Medical Equipment, and the Business Office. Physician housing is also a concern that needs to be explored.

**BOARD EDUCATION – HIPAA UPDATE**

Mrs. McCain reviewed a handout and gave an update on the most recent changes to the Health Insurance Portability and Accountability Act (HIPAA).

No action was taken.

## **CONSIDER CONSENT AGENDA ITEMS**

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Sanford seconded, and the motion carried unanimously.

## **MEDICAL STAFF REPORT**

Mr. Clark presented the August statistics to the Board. August included 10 admissions for 31 patient days, 3 swing bed admissions for 140 patient days, 7 observation days, and 221 emergency department visits.

## **CONSIDER MEDICAL STAFF APPOINTMENT**

Mrs. McCain presented the following practitioner as approved and recommended by the Medical Staff for appointment to the following category:

Courtesy Medical Staff:                      Karlan Downing, MD                      Southwest Medical

## **CONSIDER RESOLUTION TO ADOPT A BUDGET FOR FY 2022-2023**

Mrs. McCain presented a resolution to adopt the budget for FY 2022-2023. Mr. Sanford moved to approve the resolution. Mr. Clark seconded, and the motion carried unanimously. The adopted resolution is attached to and made a part of these minutes.

## **CONSIDER RESOLUTION TO ADOPT A TAX RATE FOR 2022**

Mrs. McCain presented a resolution to adopt the tax rate of \$0.294587/\$100 of valuation that will result in collections of approximately \$49,800 more than last year, even with the decreased rate. Mrs. Rodgers made a motion to approve a tax rate of \$.294587/\$100; Mr. Clark seconded the motion. Mr. Miller asked for a roll call vote, and each member was in favor. A copy of the resolution is attached to and made a part of these minutes.

## **CONSIDER APPROVAL OF THE 3-YEAR CAPITAL EXPENDITURE BUDGET**

Mrs. McCain presented the proposed 3-Year Capital Expenditure Budget for the Board's review and approval. Mr. Smith moved to approve the Capital Budget as presented. Mrs. Rodgers seconded, and the motion carried unanimously.

### **APPROVAL OF CONTRACT WITH GARY BAKER CONSTRUCTION**

Due to information discussed above in the Building Committee report, Mr. Brockriede made a motion to table approval of the contract. Mrs. Rodgers seconded and this item was tabled.

### **CONSIDER APPROVAL OF MEDICAL STAFF BYLAWS**

Mrs. McCain presented the Medical Staff Bylaws for the Board's annual review and approval, with no changes recommended. Mr. Smith moved to approve the Medical Staff Bylaws as presented. Mr. Sanford seconded, and the motion carried unanimously.

### **APPROVAL OF PATIENT TRANSFER POLICY AND MODE OF TRANSPORTATION POLICY**

Mrs. McCain presented the Patient Transfer Policy and Mode of Transportation Policy for the Board's review and approval. Mr. Clark made a motion, seconded by Mrs. Bourland, to approve the policy, with no changes. The motion carried unanimously.

### **ACCEPTANCE OF RESIGNATION OF PAULA RODGERS FROM THE ELECTRA HOSPITAL DISTRICT BOARD OF DIRECTORS**

Mrs. Rodgers submitted her resignation from the Electra Hospital District Board of Directors due to health issues. With regrets, Mr. Clark made a motion, seconded by Mr. Sanford, to approve the resignation of Mrs. Rodgers from Place 1 on the Electra Hospital District Board of Directors. The motion carried and Mr. Miller presented a plaque to Mrs. Rodgers for her dedication and service to the Electra Hospital District.

### **ADJOURNMENT**

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:00 p.m.

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Johnny Miller, Chairman

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Stuart Smith, Secretary