

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
DECEMBER 19, 2022**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:01 p.m. in the Education Center of Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Carol Bourland, James Brockriede, and John Prickett. Others present were Rebecca McCain, CEO/Administrator, Ginnie Holmes, CFO and Rita Gray, Environmental Services Director.

Mr. Clark gave the invocation.

PUBLIC COMMENT

None

PRESENTATION BY RITA GRAY, ENVIROMENTAL SERVICES DIRECTOR

Rita Gray, Director of Environmental Services, gave an overview of her background and duties. She has been employed by Electra Hospital District for twenty years. Currently, there are eight staff members at Electra Memorial Hospital, two members at the Iowa Park facilities, and one member at Home Health and Goldsmith's. Mrs. Gray stated that her department's goal is to keep the facilities clean in order to prevent visitors and patients from becoming ill, and then discussed the effectiveness of the ultraviolet lights used to disinfect and shorten the turnaround time for a patient room. The Board expressed their appreciation to Mrs. Gray and the environmental services department.

CLOSED MEETING – LEGAL MATTERS

The Board of Directors of the Electra Hospital District adjourned to a Closed Meeting with attorney Emily Davenport present via phone, pursuant to Texas Government code, Section 551.071 et seq., Texas Open Meetings Act at 6:31 p.m. to discuss a legal matter, with no action being taken in Closed Session. The Board reconvened in Open Session at 7:01 p.m.

BUILDING COMMITTEE REPORT – ROGER SANFORD

Mr. Sanford reported that the Building Committee met on December 14, 2022. The committee met with Guide Architecture, LLC and reviewed concept photos. An attorney for Mr. Storey is currently reviewing the purchase agreement for the property located on US Hwy 287 Access Rd in Electra, TX. The plans for the sleep lab, which will be added to the existing Education Center, are currently being drawn. Lastly, the Building Committee is exploring possible land options for Park Clinic.

CONSIDER CONSENT AGENDA ITEMS

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Brockriede seconded, and the motion carried unanimously.

MEDICAL STAFF REPORT

No meeting in December.

CONSIDER MEDICAL STAFF APPOINTMENTS

This item was tabled.

STRATEGIC PLANNING REVIEW AND DISCUSSION

Mrs. McCain discussed the status of the strategic plan and provided updates on marketing, facilities, finance, governance, community and operations. She noted the dates for the Strategic Planning Retreat available at the Wildcatter Ranch and Resort. Currently, the Retreat is scheduled for April 6 and 7, 2023.

APPROVAL OF CONTRACT WITH ADAMS MANAGEMENT SERVICES CORPORATION

Mrs. McCain requested approval of a contract with Adams Management Services Corporation for construction management services, not to exceed \$6,000 a month. Mr. Clark made a motion to approve, Mr. Brockriede seconded, and the motion carried unanimously.

APPROVAL OF CONTRACT FOR PURCHASE OF PROPERTY

Mrs. McCain discussed the contract for the purchase of property on US Hwy 287 Access Rd in Electra, TX. The property is approximately 18 acres that would be purchased for \$7,500 per acre for a total cost of approximately \$135,000. Mr. Sanford made a motion to authorize the Chairman to represent the District in connection with the District's purchase of the Property and to execute and deliver documents containing terms and provisions as he deems necessary and appropriate, and to take such further actions as he deems necessary and appropriate, to close the District's purchase of the Property. Mr. Smith seconded the motion, which was approved unanimously.

CONSIDER APPROVAL OF INDEPENDENCE DAY CELEBRATION

Mrs. McCain proposed Monday, July 3, 2023, for the Independence Day Celebration to be held at the Hospital. Mr. Clark moved to approve the hosting the Celebration. Mr. Sanford seconded the motion, which was approved unanimously.

CONSIDER APPROVAL OF CONTRACT WITH RUSHING'S PYROTECHNICS LLC

Mrs. McCain presented a contract with Rushing's Pyrotechnics LLC for the July 3rd Independence Day Celebration fireworks display in the amount of \$10,000, the same as last year. The performance will last 17 minutes. Mr. Prickett moved to approve the contract. Mr. Brockriede seconded the motion, which was approved unanimously.

RENEWAL OF INSURANCE POLICY

Mrs. McCain discussed the property and general liability policy renewal for Goldsmith's Drug, Electra Medical Supply, and Iowa Park Pharmacy with the Board. The premium is \$24,896.60, an increase of \$2,249.58 from last year. Mr. Clark made a motion to approve the policy renewal. Mr. Prickett seconded the motion, which was approved unanimously.

ANNUAL REVIEW OF ELECTRA HOME HEALTH QUALITY IMPROVEMENT PLAN

Mrs. McCain presented the Electra Memorial Hospital Home Health Quality Assurance Plan for the Board's review and approval. There have been no changes since last year. Mr. Brockriede moved to approve the Plan as presented. Mr. Smith seconded, and the motion carried unanimously.

APPROVAL OF EMPLOYEE EDUCATION ASSISTANCE

Mrs. McCain presented an employee education assistance application from Andrea Bodine in the amount of \$1,000. Ms. Bodine is continuing her education for paramedic certification. Mr. Sanford moved to approve the education assistance loan as presented. Mr. Smith seconded, and the motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Mr. Sanford made a motion to adjourn. Mr. Smith seconded, and the Board voted unanimously to adjourn at 7:19p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary