

**ELECTRA HOSPITAL DISTRICT  
ELECTRA MEMORIAL HOSPITAL  
BOARD OF DIRECTORS MEETING  
JANUARY 23, 2023**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:03 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, Carol Bourland, James Brockriede, and John Prickett. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; and Tommy Davis, CPA with Durbin & Company.

Mr. Sanford gave the invocation.

**PUBLIC COMMENT**

None

**AUDIT PRESENTATION BY TOMMY DAVIS, CPA, DURBIN AND COMPANY**

Mr. Davis presented the FY 2022 audit report and gave a clean opinion of the financial statements. Mr. Davis discussed current year results, made comparisons to prior years, reviewed cost report results, and discussed the Management Governance Letter. Operating indicators were also discussed and compared to other rural and Texas hospitals. Current healthcare issues discussed included the COVID stimulus funds and reporting, price transparency, and charity care/uninsured reporting and policies.

**BUILDING COMMITTEE REPORT – ROGER SANFORD**

The Building Committee met on January 5, 2023. Mr. Sanford gave an update on properties in Electra and Iowa Park that are being considered for purchase.

Corlett, Probst & Boyd, PLLC will complete a survey of approximately 18 acres on 287. Braun Intertec will complete a Phase I Environmental Survey required by HUD before the property can be purchased. Ms. McCain will meet with landowners next week regarding property in Iowa Park between Quail Valley and Park Tank Trucks.

The committee discussed a new office building and the relocation of Goldsmith's Drug and Imagination Station Child Care Center to the property on Highway 287, as well as a replacement facility for Park Clinic. No action was taken.

## **CONSIDER CONSENT AGENDA ITEMS**

Mr. Clark moved to approve the consent agenda items as presented. The consent agenda is attached to and made a part of these minutes. Mr. Smith seconded, and the motion carried unanimously.

## **MEDICAL STAFF REPORT**

Mr. Clark presented the November and December statistics to the Board. November included 14 admissions for 44 patient days, 10 swing bed admissions for 183 patient days, 13 observation days, and 254 emergency department visits. December included 19 admissions for 55 patient days, 10 swing bed admissions for 159 patient days, 10 observation days, and 286 emergency department visits.

## **CONSIDER MEDICAL STAFF APPOINTMENTS**

Mrs. McCain presented the following practitioners as approved and recommended by the Medical Staff for appointment to the following categories:

Courtesy Medical Staff:	Sherry Wolf, MD	Southwest Medical ER Physician
	Kimberly Maroney, MD	Southwest Medical ER Physician
	Kristie Boswell, NP	Allied Health Professional

On motion by Mr. Clark, seconded by Mr. Sanford, the Board unanimously approved the appointments as recommended.

## **STRATEGIC PLANNING REVIEW AND DISCUSSION**

Mrs. McCain discussed the Strategic Planning Retreat that will be held at the Wildcatter Resort on April 6 and 7, 2023. She also highlighted the status of the strategic plan and provided updates on marketing, facilities, finance, governance, community and operations.

## **ACCEPTANCE OF RESIGNATION OF CAROL BOURLAND FROM THE ELECTRA HOSPITAL DISTRICT BOARD OF DIRECTORS**

Mrs. Bourland submitted her resignation from the Electra Hospital District Board of Directors. With regrets, Mr. Clark made a motion, seconded by Mr. Sanford, to approve the resignation of Mrs. Bourland from Place 7 on the Electra Hospital District Board of Directors. The motion carried and Mr. Miller presented a plaque to Mrs. Bourland for her dedication and service to the Electra Hospital District.

### **APPROVAL OF BOARD COMPOSITION AND SUCCESSION PLAN**

Mrs. McCain presented the Board Composition and Succession Plan for the Board's review and approval. After review, Mr. Sanford moved to approve the Plan as presented. Mr. Brockriede seconded, and the Plan was unanimously approved.

### **APPROVAL OF FY 2022 AUDIT REPORT**

Mr. Clark made a motion, seconded by Mr. Prickett, to approve the FY 2022 audit report as presented by Mr. Davis. The motion carried unanimously.

### **CALL ELECTION TO ELECT BOARD MEMBERS FOR PLACES 1, 2 and 3**

Mr. Sanford made a motion, seconded by Mr. Clark, to call an election to elect Board members for Places 1, 2 and 3 on the Board of Directors, said election to be held May 6, 2023, at Commissioner Precinct 4 Building, 2023 SH 25 N, Electra, Texas 76360. The motion carried unanimously.

### **CONSIDER RENEWAL OF DIRECTORS' & OFFICERS' INSURANCE POLICY**

Mrs. McCain presented a renewal quote of \$20,740 for the Directors' and Officers' insurance policy. This policy includes Directors' and Officers' coverage, Crime/Theft coverage, and Fiduciary Liability that covers billing errors. This is an increase of \$855 over last year. Mr. Prickett made a motion to approve the quote, Mr. Smith seconded, and the motion carried unanimously.

### **PURCHASE OF TELEHEALTH EQUIPMENT**

Mrs. McCain requested approval of the purchase of equipment through the Texas Organization of Rural & Community Hospitals (TORCH) Clinically Integrated Network (CIN). The TORCH CIN has secured a grant for the purchase of \$141,925 of telehealth equipment. The matching funds required from Electra Hospital District total \$20,082, which is 14.15% of the total cost. Mr. Smith made a motion to approve the purchase. Mr. Brockriede seconded the motion, which was approved unanimously.

## **APPROVAL OF INVESTMENT POLICY**

Mrs. McCain presented a resolution to adopt the Investment Policy for the Board's approval. No changes to the Policy are recommended. Mr. Smith moved to approve the resolution. Mr. Clark seconded, and the resolution was unanimously approved. The resolution is attached to and made a part of these minutes.

## **APPROVAL OF QUALIFIED BROKERS LIST**

Mrs. McCain presented the Qualified Brokers List required by the Investment Policy for the Board's review and approval. No changes are recommended at this time. Mr. Sanford moved to approve the list as presented. Mr. Brockriede seconded, and the vote to approve the Qualified Brokers List was unanimous.

## **QUARTERLY QAPI REPORT**

Mrs. McCain presented the QAPI report consisting of the QA statistics, and Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) results through the fourth quarter of 2022. She noted the improvement in the HCAHPS scores and commented on efforts of the staff. No action was taken.

## **APPROVAL OF TAX RESALE DEEDS**

Mrs. McCain requested approval of tax resale deeds for properties in Electra, TX located at 411 E Franklin Ave, and 702 N Electra St, and 103 E Lincoln Ave. Mr. Sanford moved to approve the tax resale deeds. Mr. Prickett seconded, and the motion carried unanimously.

## **ADJOURNMENT**

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Sanford seconded, and the Board voted unanimously to adjourn at 7:22 p.m.

---

Johnny Miller, Chairman

---

Stuart Smith, Secretary