

**ELECTRA HOSPITAL DISTRICT
ELECTRA MEMORIAL HOSPITAL
BOARD OF DIRECTORS MEETING
APRIL 24, 2023**

Chairman Johnny Miller called the regular meeting of the Board of Directors to order at 6:05 p.m. in the Education Center at Electra Memorial Hospital, 1207 S. Bailey St, Electra, Texas. Board members present were Mr. Miller, Billy Don Clark, Roger Sanford, Stuart Smith, John Prickett, and Jamie West. Others present were Rebecca McCain, CEO/Administrator; Ginnie Holmes, CFO; Anita Williams, DON; and Kim Gilbert, CCO. James Brockriede was absent.

Mr. Sanford gave the invocation.

PUBLIC COMMENT

None

NURSE STAFFING REPORT – ANITA WILLIAMS, DON; KIM GILBERT CCO

Mrs. Williams gave the Nurse Staffing Committee report from the biannual meeting. She reported vacancies including one tech and two LVN's. The main topic of discussion at the committee meeting was developing a staffing matrix and discussion of the role of a charge nurse. Mrs. Gilbert noted that the clinics are fully staffed.

BOARD EDUCATION – HOSPITAL DISTRICT HISTORY

Mrs. McCain presented a slide show of the Hospital District history previously presented to the staff on Employee Appreciation Day.

BUILDING COMMITTEE REPORT – ROGER SANFORD

Mr. Sanford gave an update from the Building Committee meeting held on April 21, 2023. We are expecting the Geotech report from Braun Intertec for the property on 287. Options are still being considered for property in Iowa Park. In the meantime, renovations are planned for Park Clinic, including a new parking lot and exterior paint. A grant will cover most of the cost of the parking lot. Adams Management Services is identifying qualified contractors. The design process is complete for the Sleep Lab and is progressing for the Business Center. Negotiations have started regarding the purchase of the local nursing home facility. No action was taken.

PARK CLINIC PARKING LOT RENOVATIONS

Mrs. McCain requested approval of Park Clinic parking lot renovations in the amount of \$28,316. Park Clinic received a grant in the amount of \$25,000 to pay for the renovation. Mr. Clark made a motion to approve the renovation cost. Mr. Prickett seconded, and the motion was unanimously carried.

PURCHASE OF HOSPITAL BEDS

Mrs. McCain requested approval of new hospital beds in the amount of \$184,152.56. The Capital Improvement Grant through the State Office of Rural Health for \$75,000 will support this purchase. Mrs. West made a motion to approve the hospital beds, Mr. Clark seconded, and the motion carried unanimously

APPROVAL OF MEDICAL STAFF RULES AND REGULATIONS

Mrs. McCain presented the Medical Staff Rules and Regulations for the Board's review and approval. They have been modified to accommodate the electronic medical record (EMR), including digital signatures. Mr. Sanford made a motion to approve, Mr. Smith seconded, and the motion carried unanimously.

ANNUAL REVIEW OF UTILIZATION REVIEW PLAN

Mrs. McCain presented the Utilization Review Plan for the Board's review and approval, with no changes. Mr. Prickett made a motion to approve the Plan as presented, which was seconded by Mr. Clark and unanimously approved by the Board.

QUARTERLY QAPI REPORT

This item was tabled.

ADJOURNMENT

There being no further business to come before the Board, Mr. Smith made a motion to adjourn. Mr. Prickett seconded, and the Board voted unanimously to adjourn at 7:27 p.m.

Johnny Miller, Chairman

Stuart Smith, Secretary