

# ELECTRA MEMORIAL HOSPITAL

Electra, Texas

## JOB DESCRIPTION

**JOB TITLE:** Athletic Trainer

**DEPARTMENT:** Rehab

**JOB SUMMARY:** Responsible for providing athletic trainer services to Electra ISD and working with Electra Memorial Hospital Rehab staff to return students to athletic participation in a safe and timely manner.

### JOB QUALIFICATIONS:

- A. EDUCATION: Bachelor's degree in Athletic Training or Sports Medicine.
- B. PERSONAL JOB-RELATED SKILLS: Knowledge of student athletic abilities and the required musculoskeletal functions required to perform safely during athletic events. Must be proficient in time management and possess excellent communication skills and the ability to work with students, coaches, employees and providers.
- C. LICENSURE, REGISTRY, CERTIFICATIONS: Maintain current certification and continuing education requirements as set forth by the National Athletic Trainers' Association Board of Certification. Maintain current state licensure in accordance with the Texas Department of Licensing and Regulation. Maintain current certification in CPR/Emergency Cardiac Care.
- D. EXPERIENCE:
  - 1. Prior Work Experience: At least two years of experience working as a certified athletic trainer or assistant.
  - 2. Technical Training: None required.
- E. PHYSICAL AND MENTAL REQUIREMENTS: Duties of position require clear understandable speech and the ability to hear. Long periods of standing required. Also required is intermittent walking, sitting and sitting. Some bending, stooping and reaching is required with the lifting of items up to a weight of 75 pounds. The ability to comprehend and follow written and verbal instructions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

**A. ATHLETIC TRAINER SERVICES**

1. Provides athletic trainer services at home events and practices from the beginning of the fall sport season to the conclusion of the spring season.
2. Works in accordance with a weekly schedule to be determined by the Athletic Director. Weekly schedules will vary according to the athletic season.
3. Attends home athletic contests and practices and shall attend other post-season and home-hosted contests as directed by the Athletic Director.
4. Provides first aid and injury assessment/treatment/rehabilitation/reconditioning for student-athletes and making appropriate physician referral.
5. Coordinate the annual required athletic physicals and supervise the clearance of injured athletes prior to and during the sport seasons.
6. Maintain a line of communication with the team physician(s) regarding athletic health care and recommended treatment/rehabilitation for all athletic injuries.
7. Assist coaching staff in evaluating and implementing sport specific conditioning programs and methods.
8. Maintain communication with parents on the care & treatment of their student-athlete.
9. File all necessary reports associated with athletic injuries and/or incidents.

**B. CREATE A SAFE PLAYING ENVIRONMENT BY MONITORING AND CONTROLLING ENVIRONMENTAL RISKS**

1. Maintains an effective and efficient athletic training room.
2. Equips each team with appropriate medical equipment.
3. Assists in the selection and fitting of protective equipment, including special taping, pads or braces.

**OTHER SIGNIFICANT REQUIREMENTS:**

- A. Maintains confidentiality on a daily basis.
- B. Keeps current on changes occurring in athletic training skills, rules and regulations by availability to attend seminars.
- C. Works well with other employees, medical providers, coaches, students and parents.
- D. Will perform other duties as assigned.